CENTRAL KYC REGISTRY I Know Your Customer (KY Legal Entity / Other than Individuals	C) Application Form
Important Instructions: A) Fields marked with '*' are mandatory fields. B) Tick './' wherever applicable. C) Please fill the date in 00-MM-YYYY format. D) Please fill the form in English and in BLOCK letters. E) KYC number of applicant is mandatory for update application.	 F) List of State I U.T code as per Indian Motor Vehicle Act, 1988 is available at the end. G) List of two character ISO 3166 country codes is available at the end. H) Please read section wise detailed guidelines I instructions at the end. I) For particular section update, please tick (*) in the box available before the section number and strike off the sections not required to be updated.
For office use only Application Type* Ne (To be filled by financial institution) KYC Number* Image: Compare the second sec	ew Update (Mandatory for KYC update request)
1. PERSONAL DETAILS* (Please refer instruction A at the en	nd)
Name*	
Entity Constitution Type*	(Please refer instruction B at the end)
Date of Incorporation / Formation*	Image: Market Commencement of Business D D I M I Y Y Y
Place of Incorporation / Formation*	Country of Incorporation / Formation* TIN or Equivalent Issuing Country
PAN*	Form 60 furnished
TIN / GST Registration Number	
2. PROOF OF IDENTITY (Pol)* (Please refer instruction B at	the end)
Officially valid document(s) in respect of person authorised to transact	
Certificate of Incorporation / Formation	Registration Certificate
Memorandum and Articles of Association	Partnership Deed Trust Deed
Resolution of Board I Managing Committee	Power of attorney granted to its manager, officers or employees to transact on its behalf
Activity Proof - 1 (For Sole Proprietorship Only)	Activity Proof - 2 (For Sole Proprietorship Only)
3. ADDRESS* (Please see instruction C at the end) 3.1 Registered Office Address / Place of Business*	
	gistration Certificate Other Document
Line 1*	
Line 2	
Line 3	City / Town / Village*
District* Pin 3.2 Local Address in India (If different from Above)*	n/Post Code* State/ UT Code ISO 3166 Country Code*
Line 1*	
Line 3	City / Town / Village*
	n/Post Code* State/ UT Code ISO 3166 Country Code*
4. CONTACT DETAILS (All communications will be sent to Me	obile number/ Email-ID provided" may be used) (Please refer instruction D at the end)
Tel. (Off)	
Mobile - Email ID	
Mobile - Email ID	
5. NUMBER OF RELATED PERSONS (Please refe	r instruction Eat the end)

6. REMARKS	(If any)																												
7. APPLICANT D	hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting. In a ware that I may be held liable for it. [Signature / Thumblimpression] mereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting. It is that it may be held liable for it. [Signature / Thumblimpression] we hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address. Signature / Thumblimpression of Applicant ATTESTATION / FOR OFFICE USE ONLY Equivalent e-document INSTITUTION DETAILS MIty Verification Done Date D / M M Y Y Name Institution Stamp] Institution Stamp] p. Date D / M M Y Y Name Institution Stamp] Institution Stamp]<																												
of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it. [Signature / ThumbImpression]																													
Intervale that may be note hade for it. I/we hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address. Date: D / M / Y Y Place: Signature I Thumb Impression of Applicant 8. ATTESTATION / FOR OFFICE USE ONLY Equivalent e-document Signature I Thumb Impression of Applicant Bocuments Received Certified Copies Equivalent e-document KYC VERIFICATION CARRIED OUT BY INSTITUTION DETAILS Identity Verification Done Date D / M / Y Y Name Document Emp.Name D Image: Dissignation Image: Dissignation																													
Date: D D /	M M /	YY	Y	Y Pla	ice:															Sign	aluit	= 1 11	Turnu	, iiiit	JIESS	л Ар	JIICal	n	
8. ATTESTATION	I / FOR OFI	FICE US	E ON	LY																									
Documents Receive	ed Cert	tified Copi	es			Equiv	alent e	-docur	nent																				
	KYC	VERIFICA	TION	CARR	ED O	UT B	Y										IN	STIT	UTIC	DN D	ETA	ILS							
Identity Verification	Done	Date	D	D /	Μ	Μ	ΙY	Y	ΥY	(Name																		
Emp.Name											Code																		
Emp.Code																													
Emp. Designation																													
Emp. Branch											[Institution Stamp]																		
		[Empl	oyee S	lignatı	ire]																								
	IN-PERSON	VERIFIC	ATION	(IPV)	CARF	RIED	OUT B	Y									IN	STIT	UTIC	DN D	ETA	ILS							
Date	D D /	MM	1	ΥY	Y	Y					Name																		
Emp.Name											Code																		
Emp.Code											Emp. B	ranch																	
Emp. Designation																													
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Annexure 1

Details of Promoters/ Partners/ Karta / Trustees and whole time directors forming a part of Central Know Your Client (CKYC) Application Form for Non-Individuals

Name	of Applicant			PAN of the A	pplicant	
Sr. No.	PAN	Name	DIN (For Directors) / Aadhaar Number (For Others)	Residential / Registered Address	Relationship with Applicant (i.e. promoters, whole time directors etc.)	Photograph

 Date
 D
 I
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 I
 Y
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CENTRAL KYC REGISTRY I Instructions I Check list I Guidelines for filling Legal Entity I Other than Individuals KYC Application Form

Clarification I Guidelines for filing Entity Details section А

- Entity Constitution Type 1.
 - A Sole Proprietorship
 - B Partnership Firm
 - C HUF
 - D Private Limited Company
 - E Public Limited Company
 - F Society

- H -Trust I - Liquidator
- J Limited Liability Partnership
- K Artificial Liability Partnership
- L Public Sector Banks
 - M Central/State Government Department or Agency
- G -Association of Persons (AOP) I Body of Individuals (BOI) N Section 8 Companies (Companies Act, 2013)
- 2 In case of companies and partnerships, PAN of the entity is mandatory. In case of other entitites, FORM 60 may be obtained if PAN is not available.
- В Clarification I Guidelines for filling 'Proof of Identity [Pol]' section
 - 1 Activity Proof - 1 and Activity Proof - 2 are applicable for accounts in case of proprietorship firms. Please refer to relevant instructions issued by the Reserve Bank of India in this regard.
 - 2 Please refer to the relevant instructions issued by the regulator regarding applicable documents for the legal entity.
 - 3 Certified copy of document or equivalent e-document or OVD obtained through Digital KYC process to be submitted.
 - 'Equivalent e-document' means an electronic equivalent of a document, issued by the issuing authority of such document with its valid digital signature including documents issued to the 4 digital locker account of the client as per rule 9 of the Information Technology (Preservation and Retention of Information by Intermediaries Providing Digital Locker Facilities) Rules, 2016. 'Digital KYC process' has to be carried out as stipulated in the PML Rules, 2005.
 - 5
 - 6 KYC requirements for Foreign Portfolio Investors (FPIs) will be as specified by the concerned regulator from time to time.
- С Clarification I Guidelines for filling 'Proof of Address [PoA]' section
 - State I U.T Code and Pin I Post Code will not be mandatory for Overseas addresses. 1
 - 2 Certified copy of document or equivalent e-document to be submitted.
- D Clarification I Guidelines for filling 'Contact Details' section
 - 1 Please mention two- digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-9999999999)
 - 2 Do not add 'O' in the beginning of Mobile number.
- Е Clarification I Guidelines for filling 'Related Person Details' section
 - Personal Details 1
 - The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
 - 2 Proof of Address [PoA]
 - PoA to be submitted only if the submitted Pol does not have an address or address as per Pol is invalid or not in force.
 - State I U.T Code and Pin I Post Code will not be mandatory for Overseas addresses
 - In case of deemed PoA such as utility bill, the document need not be uploaded on CKYCR
 - REs may use the Self Declaration check box where Aadhaar authentication has been carried out successfully for a client and client wants to provide a current address, different from the address as per the identity information available in the Central Identities Data Repository.
 - 3 If KYC number of Related Person is available, no other details except 'Person Type' and 'Name of the Related Person' are required.
 - 4 Regulated Entity (RE) shall redact (first 8 digits) of the Aadhaar number from Aadhaar related data and documents such as proof of possession of Aadhaar, while uploading on CKYCR.
- F Provision for capturing signature of multiple authorised persons is to be made by the RE.

- O Artificial Jurisdical Person
- P International Organisation or Agency /Foreign Embassy or Consular Office etc.
- Q Not Categorized
- R Others
- S Foreign Portfolio Investors

List of Two-Digit state / U.T Codes as per Indian Motor Vehicle Act, 1988

State / U.T	Code	State / U.T	Code	State / U.T	Code
Andaman & Nicobar	AN	Himachal Pradesh	HP	Pondicherry	PY
Andhra Pradesh	AP	Jammu & Kashmir	JK	Punjab	PB
Arunachal Pradesh	AR	Jharkhand	JH	Rajasthan	RJ
Assam	AS	Karnataka	KA	Sikkim	SK
Bihar	BR	Kerala	KL	Tamil Nadu	TN
Chandigarh	СН	Lakshadweep	LD	Telangana	TS
Chattisgarh	CG	Madhya Pradesh	MP	Tripura	TR
Dadra and Nagar Haveli	DN	Maharashtra	MH	Uttar Pradesh	UP
Daman & Diu	DD	Manipur	MN	Uttarakhand	UA
Delhi	DL	Meghalaya	ML	West Bengal	WB
Goa	GA	Mizoram	MZ	Other	XX
Gujarat	GJ	Nagaland	NL		
Haryana	HR	Orissa	OR		

List of ISO 3166 Two-Digit Country Code

	Country		Country		Country		Country
Country	Code	Country	Code	Country	Code	Country	Code
Afghanistan	AF	Dominican Republic	DO	Libya	LY	Saint Pierre and Miquelon	PM
Aland Islands	AX	Ecuador	EC	Liechtenstein	LI	Saint Vincent and the Grenadines	VC
Albania	AL	Egypt	EG	Lithuania	LT	Samoa	WS
Algeria	DZ	El Salvador	SV	Luxembourg	LU	San Marino	SM
American Samoa	AS	Equatorial Guinea	GQ	Macao	MO	Sao Tome and Principe	ST
Andorra	AD	Eritrea	ER	Macedonia, the former Yugoslav Republic of	MK	Saudi Arabia	SA
Angola	AO	Estonia	EE	Madagascar	MG	Senegal	SN
Anguilla	Al	Ethiopia	ET	Malawi	MW	Serbia	RS
Antarctica	AQ	Falkland Islands (Malvinas)	FK	Malaysia	MY	Seychelles	SC
Antigua and Barbuda	AG	Faroe Islands	FO	Maldives	MV	Sierra Leone	SL
Argentina	AR	Fiji	FJ	Mali	ML	Singapore	SG
Armenia	AM	Finland	FI	Malta	MT	Sint Maarten (Dutch part)	SX
Aruba	AW	France	FR	Marshall Islands	MH	Slovakia	SK
Australia	AU	French Guiana	GF	Martinique	MQ	Slovenia	SI
Austria	AT	French Polynesia	PF	Mauritania	MR	Solomon Islands	SB
Azerbaijan	AZ	French Southern Territories	TF	Mauritius	MU	Somalia	SO
Bahamas	BS	Gabon	GA	Mayotte	YT	South Africa	ZA
Bahrain	BH	Gambia	GM	Mexico	MX	South Georgia and the South Sandwich	GS
						Islands	
Bangladesh	BD	Georgia	GE	Micronesia, Federated States of	FM	South Sudan	SS
Barbados	BB	Germany	DE	Moldova, Republic of	MD	Spain	ES
Belarus	BY	Ghana	GH	Monaco	MC	Sri Lanka	LK
Belgium	BE	Gibraltar	GI	Mongolia	MN	Sudan	SD
Belize	BZ	Greece	GR	Montenegro	ME	Suriname	SR
Benin	BJ	Greenland	GL	Montserrat	MS	Svalbard and Jan Mayen	SJ
Bermuda	BM	Grenada	GD	Morocco	MA	Swaziland	SZ
Bhutan	BT	Guadeloupe	GP	Mozambique	MZ	Sweden	SE
Bolivia, Plurinational State of	BO	Guam	GU	Myanmar	MM	Switzerland	CH
Bonaire, Sint Eustatius and Saba	BQ	Guatemala	GT	Namibia	NA	Syrian Arab Republic	SY
Bosnia and Herzegovina	BA	Guernsey	GG	Nauru	NR	Taiwan, Province of China	TW
Botswana	BW	Guinea	GN	Nepal	NP	Tajikistan	TJ
Bouvet Island	BV	Guinea-Bissau	GW	Netherlands	NL	Tanzania, United Republic of	TZ
Brazil	BR	Guyana	GY	New Caledonia	NC	Thailand	TH
British Indian Ocean Territory	IO	Haiti	HT	New Zealand	NZ	Timor-Leste	TL
Brunei Darussalam	BN	Heard Island and McDonald Islands	HM		NI		TG
				Nicaragua		Togo	
Bulgaria	BG	Holy See (Vatican City State)	VA	Niger	NE	Tokelau	TK
Burkina Faso	BF	Honduras	HN	Nigeria	NG	Tonga	TO
Burundi	BI	Hong Kong	HK	Niue	NU	Trinidad and Tobago	TT
Cabo Verde	CV	Hungary	HU	Norfolk Island	NF	Tunisia	TN
Cambodia	KH	Iceland	IS	Northern Mariana Islands	MP	Turkey	TR
Cameroon	CM	India	IN	Norway	NO	Turkmenistan	TM
Canada	CA	Indonesia	ID	Oman	OM	Turks and Caicos Islands	TC
Cayman Islands	KY	Iran, Islamic Republic of	IR	Pakistan	PK	Tuvalu	TV
Central African Republic	CF	Iraq	IQ	Palau	PW	Uganda	UG
Chad	TD	Ireland	IE	Palestine, State of	PS	Ukraine	UA
Chile	CL	Isle of Man	IM	Panama	PA	United Arab Emirates	AE
China	CN	Israel	IL	Papua New Guinea	PG	United Kingdom	GB
Christmas Island	CX	Italy	IT	Paraguay	PY	United States	US
Cocos (Keeling) Islands	CC	Jamaica	JM	Peru	PE	United States Minor Outlying Islands	UM
Colombia	CO	Japan	JP	Philippines	PH	Uruguay	UY
Comoros	KM	Jersey	JE	Pitcairn	PN	Uzbekistan	UZ
Congo	CG	Jordan	JO	Poland	PL	Vanuatu	VU
Congo, the Democratic Republic of the	CD	Kazakhstan	KZ	Portugal	PT	Venezuela, Bolivarian Republic of	VE
Cook Islands	CK	Kenya	KE	Puerto Rico	PR	Viet Nam	VE
Costa Rica	CR	Kiribati	KI	Qatar		Virgin Islands, British	
Costa Rica Cote d'Ivoire !Côte d'Ivoire					QA	0 ,	VG
	CI	Korea, Democratic People's Republic of	KP	Reunion !Réunion	RE	Virgin Islands, U.S.	VI
Croatia	HR	Korea, Republic of	KR	Romania	RO	Wallis and Futuna	WF
Cuba	CU	Kuwait	KW	Russian Federation	RU	Western Sahara	EH
Curacao !Curaçao	CW	Kyrgyzstan	KG	Rwanda	RW	Yemen	YE
Cyprus	CY	Lao People's Democratic Republic	LA	Saint Barthelemy !Saint Barthélemy	BL	Zambia	ZM
Czech Republic	CZ	Latvia	LV	Saint Helena, Ascension and Tristan da Cunha	SH	Zimbabwe	ZW
Denmark	DK	Lebanon	LB	Saint Kitts and Nevis	KN		
Djibouti	DJ	Lesotho	LS	Saint Lucia	LC		
Dominica	DM	Liberia	LR	Saint Martin (French part)	MF		