

# BARODA ASSET MANAGEMENT INDIA LIMITED

(Investment Manager to Baroda Mutual Fund)

# KEY INFORMATION MEMORANDUM CUM APPLICATION FORM

# **BARODA OVERNIGHT FUND**

(An open-ended debt scheme investing in overnight securities)

Offer of Units of ₹ 1,000/- per unit for cash during the New Fund Offer and at NAV based prices upon re-opening

# This product is suitable for investors who are seeking to\*:

- · Generate returns, commensurate with low risk and high level of liquidity.
- Invest in overnight securities having maturity of one business day.
- \* Investors should consult their financial advisers if in doubt about whether the product is suitable for them.



New Fund Offer Opens on : April 23, 2019
New Fund Offer Closes on : April 24, 2019
Scheme re-opens for continuous sale and re-purchase on or before : April 26, 2019

Name of Mutual Fund :	:	Baroda Mutual Fund
Name of Asset Management Company :		Baroda Asset Management India Limited (Formerly known as Baroda Pioneer Asset Management Company Limited) CIN: U65991MH1992PLC069414
Name of Trustee Company :		Baroda Trustee India Private Limited (Formerly known as Baroda Pioneer Trustee Company Private Limited) CIN: U74120MH2011PTC225365
Addresses, Website of the entities :		501, Titanium, 5th Floor, Western Express Highway, Goregaon (E), Mumbai - 400 063. Email : www.barodamf.com

This Key Information Memorandum (KIM) sets forth the information, which a prospective investor ought to know before investing. For further details of the scheme / Mutual Fund, due diligence certificate by the AMC, Key Personnel, investors' rights & services, risk factors, penalties & pending litigations etc. investors should, before investment, refer to the Scheme Information Document and Statement of Additional Information available free of cost at any of the Investor Service Centres or distributors or from the website www.barodamf.com.

The scheme particulars have been prepared in accordance with Securities and Exchange Board of India (Mutual Funds) Regulations 1996, as amended till date, and filed with Securities and Exchange Board of India (SEBI). The units being offered for public subscription have not been approved or disapproved by SEBI, nor has SEBI certified the accuracy or adequacy of this KIM.

This document is dated April 09, 2019.

# **Key Information Memorandum cum Application Form**

Name of the Scheme	Baroda Overnight Fund											
Type of Scheme	An open-ended debt scheme investing in overnight securities.											
Investment Objective	The primary objective of the scheme is to generate returns, commensurate with low risk and providi securities having maturity of one business day. There is no assurance that the investment objective			primarily in overnight								
Asset Allocation Pattern of the	Instruments	Normal Allocation so	cheme (% of Net Assets)	Risk Profile								
Scheme		Maximum	Minimum									
	Debt and Money Market instruments* with maturity upto one business day	Up	to 100%	Low								
	* Includes MIBOR linked instruments with daily put and call options with residual maturity not greater the	an one business day, Tri-	party Repo / reverse repo.									
	The scheme may invest in liquid schemes of mutual funds for overnight deployment in line with its (Mutual Funds) Regulations as amended from time to time. The scheme may participate in Bills Re-D the scheme.											
	The scheme may enter into reverse repos in government securities as may be permitted by SEBI an accordance with the directions issued by SEBI / RBI from time to time and in line with the policy approved net assets may be invested in Triparty Repoor in an alternative investment as may be provided by RBI	ed by the Board of Directo	ors of the AMC and Trustee									
	The scheme will not have any exposure to debt derivatives, securitized debt, REITs and INViTs and for	eign securities. The sche	me shall not invest in Credi	t Default Swaps.								
	Pending deployment of funds of the scheme in securities in terms of the investment objective of the sc scheduled commercial banks, subject to the guidelines issued by SEBI vide its circular dated April 16,			short term deposits of								
Prudential Limits in Sector and Group Exposure	The AMC shall ensure that the total exposure of the scheme in a particular sector (excluding investm issued by Public Financial Institutions and Public Sector Banks) does not exceed 25% of the net asset services sector (over and above the existing 25%) not exceeding 15% of the net assets of the scheme only, subject to the condition that such securities issued by HFCs are rated AA and above and these Finvestment in HFCs cannot exceed 25% of the net assets of the scheme.	s of the scheme. The sch , by way of increase in ex	eme may have an additional posure to Housing Finance	al exposure to financial e Companies ("HFCs")								
	The total exposure in a particular group (excluding investments in securities issued by Public Sect exceed 20% of the net assets of the scheme. Such investment limit may be extended to 25% of the n the Trustee Company. For this purpose, a group means a group as defined under regulation 2 (mm) of subsidiaries, fellow subsidiaries, its holding company and its associates.	et assets of the scheme v	vith the prior approval of the	e Board of Directors of								
Investment Strategy	The scheme is an open-ended debt scheme that seeks to invest in in overnight securities having matu	rity of one business day.										
	The key factors of the investment strategy of the scheme are:-											
	a) Identifying attractive opportunities on the basis of the government policies, economic development, monetary policy, research report and overall economic conditions an development.											
	b) The issuer/companies selection for investment exposure would be based on financial paramet											
	c) Issuer/companies, which meet the initial selection norms, are then evaluated on the financial norm	ns for consideration in the	investments.									
	d) The scheme will emphasize on well managed, with above average growth prospects whose sec mainly in securities listed as investments grade by a recognized authority like CRISIL, ICRA, CAR		at a good yield and whose	debt securities will be								
	Please refer to the SID for detailed information on the investment strategy.											
Risk Profile of the scheme	Mutual Fund Units involve investment risks including the possible loss of principal. Please read the S Risk Factors are summarized below:	ID carefully for details or	n risk factors before investr	nent. Scheme specific								
	Interest Rate Risk: As with all debt and money market instruments, changes in interest rates will increase as interest rates decline and decrease as interest rates rise.	affect the scheme's Net	Asset Value as the prices	of securities generally								
	Liquidity or Marketability Risk: This refers to the ease at which a security can be sold at or near its bid price and the offer price quoted by a dealer.	true value. The primary n	neasure of liquidity risk is th	ne spread between the								
	<b>Credit Risk:</b> Credit risk or default risk refers to the risk which may arise due to default on the part of principal and interest payments on the security).			·								
	Reinvestment Risk: This risk refers to the interest rate levels at which cash flows received from the The additional income from reinvestment is the "interest on interest" component. The risk refers to the	securities in the scheme all in the rate for reinvestr	or from maturities in the soment of interim cash flows.	cheme are reinvested.								
	Risks associated with transaction in Units through Stock Exchange mechanism: Allotment and exchange on any Business Day will depend upon the modalities of processing viz. collection of applic no control. Moreover, transactions conducted through the stock exchange mechanism will be gov recognized stock exchange.	ation form, order process	ing, settlement, etc., upon	which the scheme has								
	Risks associated with repo transactions in corporate debt: The scheme may be exposed to counterparty failing to honour the repurchase agreement. However, in repo transactions, the collatera amount. The risk is further mitigated through over-collateralization (the value of the collateral being mo	may be sold and a loss is	realized only if the sale pri									
Risk management strategy	Please read the SID carefully for details on risk factors before investing.  Investment in money market securities carries various risks such as inability to sell securities, trading various risks such as inability to sell securities.	rolumes and settlement n	eriods interestrate risk lin	uidityrisk defaultriek								
	reinvestment risk etc. Whilst such risks cannot be eliminated, they may be mitigated by diversification.	s.amoo ana oottieriis/it p	ooco, intorootrate flor, ilq	a.ary non, doraumnon,								
Plans and Options	The scheme will have two plans thereunder viz. Regular Plan and Direct Plan.											
	The Direct Plan is meant for direct investments, i.e. for investors who purchase/subscribe to the units route their investments through a distributor, while the Regular Plan is meant for investors who route the			able for investors who								
	Both Plans will have a common portfolio but the Direct Plan will have a lower expense ratio on accoudistinct NAVs.	nt of absence of brokera	ge and commission. Hence	e, both Plans will have								
	Each of the Plans will have the following options:											
	A. Growth Option (default option in case no option specified by investor);											
	B. Dividend Option											
	The Dividend option offers the following sub-options:											
	Daily Dividend (default in case no sub-option is specified by the investor)											
	Weekly Dividend											
	Dividends, if any, declared by the scheme will be compulsorily re-invested.											

		on treatment of applications under "Direct" / "Regular" Plans		
	Scenario	Broker Code mentioned by the investor	Plan mentioned by the investor	Default Plan to be captured
	1	Not mentioned	Not mentioned	Direct Plan
	3	Not mentioned	Direct	Direct Plan
	4	Not mentioned  Mentioned	Regular Direct	Direct Plan Direct Plan
	5	Direct	Not mentioned	Direct Plan
	6	Direct	Regular	Direct Plan
	7	Mentioned	Regular	Regular Plan
	8	Mentioned	Not mentioned	Regular Plan
	the correct ARN code within 30 calen	e ARN codes mentioned on the application form, the application form from the investigation of the form of the	ation shall be processed under Regular P tor/ distributor. In case, the correct code is	lan. The AMC shall contact and obtain
Applicable NAV (after the scheme opens for repurchase and sale)	Purchase  a) In respect of valid applications of intra-day or otherwise, closing N  b) In respect of valid applications re	ion under Direct Plan from the date of application without an received up to 2 p.m. on a day and funds are available fo AV of the day immediately preceding the day of receipt of ap eceived after 2 p.m. on a day and funds are available for util y immediately preceding the next Business Day shall be app	r utilization before the cut-off time withouplication shall be applicable. ization on the same day without availing a	
	otherwise, closing NAV of the day	of application, where the funds are not available for utilization y immediately preceding the day on which the funds are ava		any credit facility, whether, intra-day
	For allotment of Units in the schem	e, it shall be ensured that :		
	(i) Application is received before the	e applicable cut-off time.		
	(ii) Funds for the entire amount of pu	rchase/subscription applications are credited to the bank a	ccount of the scheme before the cut-off tin	ne; and
	(iii) The funds are available for utiliza	ation by the scheme before the cut-off time without availing a	ny credit facility whether intra-day or othe	rwise.
	time, the funds for the entire amoun	vitch-in to the scheme from other schemes, it shall be ensu to f subscription/purchase as per the switch-in request ar off time without availing any credit facility whether intra-day	e credited to the bank account of the so	
	Re-purchase / Redemption		-	
	Where the application is received up NAV of the next Business Day.	to 3 p.m Closing NAV of the day immediately preceding	the next Business Day. Where the applic	ation is received after 3 p.m Closir
	Transactions through electronic m	node:		
	The time of transaction done through units is received in the servers of AMC	electronic mode, for the purpose of determining the application of the purpose of t	ability of NAV, would be the time when the	request for purchase / sale / switch
		ount of subscription being debited to the investor's bank acc where NAV is to be applied based on actual realization of fun /lag and consequent pricing of units.		
	Transactions through Stock Excha	ange Mechanism :		
	Investors may note that for transactic given by the stock exchange mechan	ons through the stock exchange, Applicable NAV shall be reism.	ckoned on the basis of the time stamping	as evidenced by the confirmation sl
	Transactions through tele-transac	t facility :		
		facility is 1 p.m. for purchases on all business days. If the All calls received up to the specified cut off time, shall be eliquated by the specified cut off time, shall be eliquated by the specified cut off time, shall be eliquated by the specified cut of time. The specified cut of the specified cut		ne, the same would be considered a
	In case of 'switch' transactions from	ated as if they were purchase transactions and 'switch m one scheme to another, the allocation shall be in line		hey were repurchase transaction
Minimum Application Amount/		d in multiples of ₹ 1/- thereafter.		
Number of Units	Additional Purchase : ₹1,000/- an	d in multiples of ₹ 1/- thereafter.		
	Re-purchase : No minimum	n amount		
Despatch of Repurchase (Redemption) Request	Redemption or repurchase proceeds Baroda Mutual Fund.	s shall be dispatched to Unit Holders within 10 working day	s of the receipt of the redemption reques	t at the official points of acceptance
Benchmark Index	CRISIL Overnight Index			
Dividend Policy	and the decision of the Trustee shall be	ee may declare dividends, subject to availability and adequa be final in this regard. There is no assurance or guarantee to ent of dividends shall be in line with SEBI circular / guideline mended from time to time.	the Unit Holders as to the rate of dividen	d or that dividend will be paid regular
Name of Fund Managers	Mr. Alok Sahoo & Ms. Hetal Shah			
Name of the Trustee Company	Baroda Trustee India Private Limited			
Performance of the scheme	This is a new scheme and does not ha	ave any performance track record.		
Additional scheme related	Disclosure on Portfolio holdings, sect	or allocation and portfolio turnover ratio is not applicable as	the scheme is a new scheme.	
disclosures	71	eme shall be available on the website of AMC/Mutual Fund	(www.barodamf.com).	
Expenses of the scheme	A. New Fund Offer (NFO) Expens		14	400000100 1 4 1 1 00 0000 1
		s of SEBI Circular no. SEBI/ IMD/CIR No. 1/64057/06 dated he scheme. Such expenses will be borne by the AMC.	April 04, 2006 and SEBI/IMD/CIR No. 4/	108230/09 dated June 30, 2009, NF
	,	on charges during NFO and continuous offer		
		m onarges during in O and continuous oner		
	be charged with respect to appli scheme.	EBI/IMD/CIR no. 4/168230/09 dated June 30, 2009, no entractions for registrations under Systematic Investment Plan		
		k the prevailing load structure of the scheme, before investigation	sting. Any change in load structure, will l	pe prospective and will tantamount
	change in fundamental attribute	of the Scheme.		

#### Transaction charge:

- i. Nil on subscription amounts less than ₹10,000/-;
- ii. ₹100/- on every subscription of ₹10,000/- and above for an existing investor in mutual funds;
- iii. ₹150/-\* on a subscription of ₹10,000/- and above for an investor investing in mutual funds for the first time.

\*In the case of any applicable transaction, where the AMC/Fund/Registrar is unable to identify whether the investor concerned is a first-time investor in mutual funds, ₹ 100/- will be charged as transaction charge

The transaction charge referred to in (ii) and (iii) above will be payable only for transactions done through a distributor who has opted to receive the transaction charges on product basis.

#### C. Annual scheme recurring expenses

The AMC has estimated that upto 2.25% per annum of the daily average net assets of the scheme will be charged to the scheme as expenses.

Particulars	% p.a. of daily Net Assets (Regular Plan)
Investment Management & Advisory Fee	
Trustee fee	
Audit Fees	
Custodian Fees	
Registrar & Transfer Agent Fees	
Marketing & Selling Expenses including Agents' Commission	
Costs related to investor communications	
Costs of fund transfer from location to location	Upto 2.00
Cost of providing account statements / dividend / redemption cheques/ warrants	
Cost of Statutory Advertisements	
Cost towards investor education & awareness (at least 2 bps)	
Brokerage & transaction cost over and above 12 bps for cash market trades	
Goods & Service Tax (GST) on expenses other than investment and advisory fees	
GST on brokerage and transaction cost	
Other expenses <sup>\$</sup>	
Maximum Total expenses ratio (TER) permissible under Regulation 52 (6) (c)(i) and (6) (a)	Upto 2.00
Additional expenses for gross new inflows from specified cities under regulation 52(6A) (b)	Upto 0.30

Any other expenses which are directly attributable to the scheme, may be charged with approval of the Trustee within the overall limits as specified in the Regulations except those expenses which are specifically prohibited.

Expense Structure for Direct Plan - The annual recurring expenses will be within the limits specified under the Regulations. Commission/distribution expenses will not be charged in case of Direct Plan and hence, the TER of Direct Plan will be lower to the extent of the commission/distribution expenses vis-à-vis Regular Plan.

Types of expenses charged shall be as per the SEBI Regulations and within the limits mentioned above. Expenses are fungible inter-se. Investors may note that the above mentioned limits on TER are within the limits mandated by Regulation 52 (6) of the SEBI Regulations, which are as under:

- i. 2.00% on the first ₹ 500 crores of daily net assets.
- ii. 1.75% on the next ₹250 crores of daily net assets.
- iii. 1.50% on the next ₹ 1,250 crores of daily net assets.
- iv. 1.35% on the next ₹3,000 crores of daily net assets.
- v. 1.25% on the next ₹5,000 crores of daily net assets.
- vi. Total expense ratio reduction of 0.05% for every increase of ₹5,000 crores of daily net assets or part thereof on the next ₹ 40,000 crores of the daily net assets.
- vii. 0.80% on the balance of the daily net assets.

The AMC will also annually set apart, for investor education and awareness initiatives, at least 0.02% on the daily net assets of each Scheme, which shall be within the maximum limit of TER as mentioned in the table above. Further, in addition to the TER, the following costs or expenses may be charged to each Scheme, namely: The AMC will also annually set apart, for investor education and awareness initiatives, at least 0.02% on the daily net assets of the scheme, which shall be within the maximum limit of TER as mentioned in the table above. Further, in addition to the TER, the following costs or expenses may be charged to the scheme, namely:

- (a) brokerage and transaction costs, which are incurred for the purpose of execution of trades, may be capitalised to the extent of 12 bps in case of cash market transactions. Any payment towards brokerage and transaction cost over and above the aforesaid limits may be charged to the scheme within the maximum limit of TER mandated by Regulation 52(6) of the SEBI Regulations.
- (b) expenses not exceeding 0.30% of the daily net assets of the scheme, if the new inflows from such cities as specified by SEBI from time to time are at least (i) 30% of gross new inflows in the scheme, or (ii) 15% of the average assets under management (year to date) of the scheme, whichever is higher.

Provided that if inflows from such cities are less than the higher of (i) or (ii) above, such expenses on the daily net assets of the scheme shall be charged on a proportionate basis. Provided further that the expenses charged under this provision shall be utilised for distribution expenses incurred for bringing inflows from such cities. Provided further that the amount incurred as expense on account of inflows from such cities shall be credited back to the scheme in case the said inflows are redeemed within a period of one year from the date of investment.

GST on investment and advisory fees may be charged to the scheme in addition to the maximum limit of TER as mentioned in the table above. GST on expenses other than investment and advisory fees, if any, shall be borne by the scheme within the maximum limit of TER as mentioned in the table above. GST on brokerage and transaction costs paid for execution of trade, if any, shall be within the limit prescribed under Regulation 52 of the SEBI Regulations.

Any expenditure in excess of the said prescribed limit (including brokerage and transaction cost, if any) shall be borne by the AMC or by the Trustee or Sponsor.

The Mutual Fund shall update the current expense ratios on its website at least three working days prior to the effective date of the change. Investors may refer to the website of the Mutual Fund (http://www.barodamf.com/Downloads/Pages/expenseratio.aspx) for the current expense ratios.

#### D. Actual expenses for the previous year

Not Applicable, as this is a new scheme.

#### Waiver of load for Direct Applications

 $Not Applicable. Pursuant to SEBI circular no. SEBI/IMD/CIR no. 4/168230/09 \ dated June 30, 2009 \ no entry \ load \ will be charged by the Scheme to investor.$ 

# Tax treatment for the Investors (Unit Holders) for FY 2018-19

Particulars	Deduction of tax at source by the Mutual Fund	In the hands of resident Investors
Tax on Dividends - For Individuals / HUFs	29.12 % #	Nil
For Domestic Company®	34.94% #	Nil
Capital Gains *		
Long Term (Individual/HUF/Company) se	Nil	20% with indexation
Short Term (Individual /HUF/ Company) *@^	Nil	30%

inclusive of surcharge and health and education cess

- \$ Surcharge on short term and long term capital gains is 10% of the tax payable for individuals /HUFs or AOP's or BOIs whose total income exceed ₹ 50 lakhs but does not exceed ₹ 1 crore. Thereafter, surcharge @15% would be applicable on total income exceeding ₹ 1 crore. Health and education cess at the rate of 4% will be applicable on the tax plus surcharge.
- @ Surcharge at 7% is applicable for domestic corporate unit holders where income exceeds ₹ 1 crore but less than ₹ 10 crores and at 12%, where income exceeds ₹ 10 crores. Further, health and education cess @4% will be applicable on the amount of income tax and applicable surcharge.
- Assuming the investor falls into highest tax bracket.

In case of Non Resident Indians, income-tax will be deducted at source from the capital gains under section 195 of the Income Act, as follows:

- On income by way of long-term capital gains on transfer of units @ 20% (plus applicable surcharge and health and education cess)
- On income by way of short-term capital gains @ 30% (plus applicable surcharge and health and education cess)

**Note:** Investors are requested to note that the tax position prevailing at the time of investment may change in future due to statutory amendments. The Mutual Fund will pay/deduct taxes as per the applicable tax laws on the relevant date. Additional tax liability, due to such changes in the tax structure, shall be borne by the Unit Holders and not by the AMC or Trustee.

Investors are advised to refer to the paragraph on Taxation in the Statement of Additional Information and also consult their own tax advisor with respect to the specific tax implications arising out of their participation in the Scheme.

#### Daily Net Asset Value (NAV) Publication

The first NAV will be calculated and announced within a period of 5 Business Days from the date of allotment. Subsequently, the NAVs of the scheme will be calculated and declared on the close of each Business Day. The AMC shall update the NAVs on the website of the Fund (www.barodamf.com) and of the Association of Mutual Funds in India - AMFI (www.amfiindia.com) on every Business Day. The same shall be made available to unit holders through SMS upon receiving a specific request in this regard.

# For Investor Grievances please contact

# Name and address of Registrar Karvy Fintech (Pvt.) Ltd. Karvy Selenium Tower B, Plot Number 31 & 32, Financial District Nanakramguda Serilingampally Mandal,

#### **Details of Investor Relation Officer of the AMC** Name: Mr. Amitabh Ambastha

Address: Baroda Asset Management India Ltd.

CIN: U65991MH1992PLC069414

501 Titanium, 5th Floor, Western Express Highway Goregaon (E), Mumbai - 400 063. Tel. No. +91 22 6848 1000
• Toll Free No. 1800-2670-189 • Website : www.barodamf.com • Email: info@barodamf.com

#### Unitholders' Information

#### Allotment

Allotment will be completed within 5 Business Days from the closure of the NFO.

#### Account statement

Hvderabad - 500 032.

#### (a) Units in physical mode

Investors opting to subscribe to / hold units in physical form, whether by way of a normal purchase or SIP / STP, will be sent, (i) by way of an e-mail and/or an sms to their registered e-mail address and/or mobile number, an allotment confirmation, as soon as possible but not later than 5 Business Days from the date of allotment / date of acceptance of the request for subscription, and (ii) a CAS, as mentioned in 'Consolidated Account Statement (CAS)' below.

#### (b) Units in demat mode

- (i) Investors opting to subscribe to / hold Units in Demat form will be issued Units in Demat form, which will be credited to their demat account.
- (ii) The AMC shall issue Units in Demat form to a Unit Holder of the scheme within two working days of the receipt of request from the said Unit Holder.

For investors who hold Units in dematerialized form, a demat statement shall be provided by the DP in such form and in such manner and at such time as provided in the agreement with the beneficial owner.

#### Consolidated Account Statement (CAS)

- (i) On acceptance of an application for subscription or allotment of Units (including by way of SIP, STP, switch, bonus Units and reinvestment of dividends), an allotment confirmation specifying the number of Units allotted will be sent by way of an email and/or an SMS, within 5 Business Days from the date of receipt of the application, to the Unit Holder's registered e-mail address and/or mobile number.
- (ii) Thereafter, the Unit Holder will be sent, on or before the 10th of the immediately succeeding month, by way of a mail / an e-mail, a CAS, containing the details of the transaction mentioned above as well as details of all other transactions effected by the Unit Holder across schemes of all mutual funds during the preceding month, including his/her/its holdings at the end of the said month and details of transaction charges paid to distributors, as applicable. Investors may note that CAS will be issued on a monthly basis to all investors in whose folios transactions have taken place during the month concerned.
- (iii) For the purpose of sending CAS, common investors across mutual funds shall be identified by their PAN
- (iv) For those investors / Unit Holders who have provided an e-mail address, CAS will be sent by way of an e-mail.
- (v) In case of a specific request received from a Unit Holder for a separate account statement, the AMC/Fund will provide such an account statement to the Unit Holder concerned, within 5 Business Days from the receipt of the request.
- (vi) In the event of inability to send CAS, for any reason whatsoever, or on receipt of specific requests from Unit Holders/investors, the AMC will send separate account statements.
- (vii) In the event of a folio having more than one registered holder, the first named Unit Holder will receive the CAS / account statement.
- (viii) For folio(s) that are not updated with PAN details, it will not be possible to e-mail / mail CAS to the Unit Holders concerned. It is therefore in the interest of Unit Holders to ensure that their folios are updated with their PAN details.
- (ix) In the case of a dormant investor, i.e. an investor in whose folio, no transaction has taken place during a six-month period ended March or September, a CAS detailing the investors' holdings across all schemes of all mutual funds at the end of March or September, as the case may be, shall be sent by way of a mail / an e-mail on or before the 10th day of the month immediately succeeding the said March/September. The half yearly CAS will be sent by e-mail to Unit Holders whose e-mail address is available, unless a specific request is made by any Unit Holder to receive the CAS in physical form.

The Unit Holders who do not have Demat account shall continue to receive the Consolidated Account Statements (CAS) as per the existing practice. However, the following shall be applicable for Unit Holders having a Demat Account.

- Investors having MF investments and holding securities in Demat account shall receive a single Consolidated Account Statement from the Depository.
- · Consolidation of account statement shall be done on the basis of PAN. In case of multiple holding, it shall be PAN of the first holder and pattern of holding.
- The CAS shall be generated on a monthly basis. In case there is no transaction in any of the mutual fund folios and demat accounts then CAS with holding details shall be sent to the investor on half yearly basis.
- · If there is any transaction in any of the Demat accounts of the investor or in any of his mutual fund folios, Depositories shall send the CAS within ten days from the month end.

The expression, `transaction', includes purchase, redemption, switch, dividend payout, dividend reinvestment, SIP, SWP, STP and bonus transactions.

#### Portfolio disclosur

The AMC shall disclose the portfolio (along with ISIN) as on the last day of the month / half-year for all its schemes on its website (www.barodamf.com) and on the website of AMFI (<a href="https://www.amfiindia.com">www.amfiindia.com</a>) within ten days from the close of each month / half year respectively in a user-friendly and downloadable spreadsheet format.

In case of Unit Holders whose e-mail addresses are registered, the Mutual Fund / AMC shall send via e-mail both the monthly and half-yearly statement of scheme portfolio within 10 days from the close of each month / half-year respectively.

The Mutual Fund / AMC shall publish an advertisement every half-year, in the all India edition of at least two daily newspapers, one each in English and Hindi, disclosing the hosting of the half-yearly statement of its schemes portfolio on its website and on the website of AMFI and the modes such as SMS, telephone, e-mail or written request, through which a Unit Holder can submit a request for a physical or electronic copy of the statement of scheme portfolio.

The Mutual Fund/AMC shall provide a physical copy of the statement of its scheme portfolio, without charging any cost, on specific request received from a Unit Holder.

#### Half yearly Financial results

The Mutual Fund/AMC shall, within one month of the close of each half year, that is on 31st March and on 30th September, host a soft copy of its unaudited financial results on the AMC's website. The AMC shall publish an advertisement disclosing the hosting of such financial results on its website, in at least one English daily newspaper having nationwide circulation and in a newspaper having wide circulation published in the language of the region where the head office of the Fund is situated. Necessary link to this shall be provided on the AMFI website.

#### **Annual Report**

The scheme-wise annual report of the Mutual Fund or an abridged summary thereof, shall be provided to all Unit Holders not later than four months (or such other period as may be specified by SEBI from time to time) from the date of closure of the relevant accounting year (i.e. 31st March each year).

The scheme-wise annual report shall be hosted on the website of the Mutual Fund / AMC (www.barodamf.com) and on the website of AMFI (www.amfiindia.com). In case of Unit Holders whose e-mail addresses are registered with the Mutual Fund, the scheme-wise annual reports or abridged summary thereof shall be e-mailed to such Unit Holders. The Mutual Fund / AMC shall provide a physical copy of the abridged summary of the Annual Report, without charging any cost, on specific request received from a Unit Holder.

The Mutual Fund / AMC shall publish an advertisement in the all India edition of at least two daily newspapers, one each in English and Hindi, every year disclosing the hosting of the scheme-wise annual report on its website and on the website of AMFI and the modes such as SMS, telephone, e-mail or written request, through which a Unit Holder can submit a request for a physical or electronic copy of the scheme-wise annual report or abridged summary thereof.

The full Annual Report shall be available for inspection at the Head Office of the Mutual Fund and a copy thereof shall be made available to the Unit Holders on request.

#### How is Baroda Overnight Fund different from the existing debt schemes of Baroda Mutual Fund?

The investment objectives and asset allocation pattern of the existing debt schemes of Baroda Mutual Fund vis-à-vis those of Baroda Overnight Fund, as also the assets under management and no. of folios of the existing debt schemes are tabulated below:

	Asset Allocation Pat	tern	Investment	Assets under management as	No. of folios
Name of Scheme	Types of Instruments	Normal Allocation (% of Net Assets)	Objective	on 31.03.2019 (₹ In crore)	as on 31.03.2019
Baroda Treasury Advantage Fund	Money Market Instruments/ Debt Instruments such that the Macaulay duration of the portfolio is between 6 months and 12 months.	Upto 100	To provide optimal returns and liquidity through a portfolio comprising of debt and money market instruments.	571.16	6,441
	REITs and InvITs	0-10			
	The scheme may invest in securitized debt up investment will be made in foreign securitized maximum debt derivative net position of 50% of The scheme may invest upto 25% of its net asset	debt. The scheme will have a the net assets of the scheme.			
Baroda Liquid Fund	Debt Instruments	0-25	To generate income with a high level of liquidity by	3,625.11	5,470
	Money Market instruments	75-100	investing in a portfolio of money market and debt securities.		
	Securitized Debt*	0-25			
	*No investment will be made in foreign securitize. The scheme will invest in debt derivatives upto? The scheme shall make investments in/purch securities with maturity of up to 91 days only. A securities with maturity of up to 91 days or schemes into this scheme.	50% of its net assets. lase debt and money market lso, inter scheme transfers of			
Baroda Short Term Bond Fund	Debt and money market instruments such that the Macaulay duration of the portfolio is between 1 year and 3 years.	Upto 100	To generate income from a portfolio constituted of short-term debt and money market securities.	282.71	2,890
	Investment in REITs and InvITs	0-10			
	The scheme may invest in securitized debt up investment will be made in foreign securitized debt derivatives upto 50% of its net assets. The of its net assets in foreign securities.	lebt. The scheme will invest in			
Baroda	Equity & Equity related securities	10-20	To generate regular income through investment in debt	19.67	1,891
Conservative Hybrid Fund (Earlier known	Money Markets instruments, Debt Securities	75-90	and money market instruments and also to generate long- term capital appreciation by investing a portion in equity		
as Baroda Pioneer	REITs and InvITs	0-10	and equity related instruments.		
Monthly Income Plan (MIP) Fund)	Securitized debt*	Upto 50%			
	*No investment will be made in foreign securit The value of derivatives contracts outstanding scheme's net assets. The scheme may invest foreign securities.	will be limited to 50% of the			
Baroda GILT Fund	Government of India, State Government Dated securities and T-Bills	80-100	To generate regular income investing in a portfolio of government securities.	27.99	6,809
	Debt and Money Market Instruments (including securitized debt and foreign securities)	0-20			
Baroda Dynamic Bond Fund	Debt and Money Market Instruments across duration	Upto 100	To generate returns with liquidity by dynamically managing the portfolio through interest rate cycles.	24.28	7,786
	REITs and InvITs	0-10			
	Investment in derivatives may be made up to 50%. The scheme may invest in securitized debt up scheme may invest upto 25% of its net assets in for	to 50% of its net assets. The			

# $How is Baroda\ Overnight\ Fund\ different\ from\ the\ existing\ debt\ schemes\ of\ Baroda\ Mutual\ Fund?\ (Contd.,)$

The investment objectives and asset allocation pattern of the existing debt schemes of Baroda Mutual Fund vis-à-vis those of Baroda Overnight Fund, as also the assets under management and no. of folios of the existing debt schemes are tabulated below:

	Asset Allocation Pat	tern	. Investment	Assets under management as	No. of folios
Name of Scheme	Types of Instruments	Normal Allocation (% of Net Assets)	Objective	on 31.03.2019 (₹ In crore)	as on 31.03.2019
Baroda Credit Risk Fund (Earlier known	Investment in corporate bonds (only AA *and below related corporate bonds@)	65-100	To generate returns by investing in debt & money market instruments across the credit spectrum.	964.29	14,016
as Baroda Pioneer Credit Opportunities Fund)	Investment in debt and money market instruments	0-35			
	Investment in REITs and InvITs	0-10			
	* excludes AA+ rated corporate bonds.  ② Including corporate debt/structured obligat but long term rating as AA and below, or no lon clarity, the long term rating of such instruments where two or more credit ratings are available rating of the instrument will be considered. Tinvest in unrated debt securities, which the fur equivalent quality.  Investment in derivatives may be made upto scheme. The scheme may invest in securitiz assets. The scheme will not invest in foreign s may invest upto 25% of its net assets in foreign:	g term rating. For the sake of would be considered. In case of or an instrument, the lower free fund manager may also and manager believes to be of 50% of the net assets of the ted debt upto 50% of its net securitized debt. The scheme			
Baroda Ultra Short Duration Fund	Debt Instruments*	0-80	To generate regular income by investing in a portfolio of debt and money market instruments such that the	231.43	600
Duration Fund	Money Market instruments	20-100	Macaulay duration of the portfolio is between 3 months – 6		
	Investment in REITs and InvITs	0-10	months.		
	*The scheme may invest upto 50% in securitize made in foreign securitized debt.  The scheme may invest in debt and money ma Macaulay duration of the portfolio is between refer to page no. 33)  The scheme may take derivatives position based subject to the guidelines issued by SEBI from ti overall investment objective of the scheme. The portfolio, rebalance the same or to undertake at under the SEBI Regulations. Exposure to fixed will be restricted to 50% of the net assets of the sc The scheme may invest in Foreign Securities up to maximum of US\$ 300 million in the aggregate at the scheme shall not invest in equity-linked gross exposure through debt and derivative por of the net assets of the scheme	rket instruments such that the 3 months - 6 months (please d on the opportunities available me to time and in line with the see may be taken to hedge the ny other strategy as permitted income derivative instruments theme.  10 25% of its net assets subject at the Mutual Fund level. debentures. The cumulative	However, there can be no assurance that the investment objective of the scheme will be realized.		

Date: April 09, 2019

	CHECKLIST OF DOCUMENTS TO BE ENCLOSED WITH APPLICATION FORM (AS APPLICABLE, REFER INSTRUCTIONS)											
Sr. No.	Documents	Company / Body Corporates	Trusts	Societies	Partnership Firms	HUF	NRI / Individual	FPIs*	Investment Through Const. Attorney	Proprietor		
1.	Certificate of Incorporation / Registration	<b>√</b>	✓	✓	<b>√</b>				<b>√</b>			
2.	Resolution / Authorization to invest	<b>✓</b>	✓	✓	✓			✓	<b>✓</b>			
3.	Authorized Signatory List	✓	✓	✓	✓			✓	✓			
4.	MoA & AoA	✓										
5.	Trust Deed		✓									
6.	Bye Laws			✓								
7.	Partnership Deed / Deed of Declaration				✓	✓						
8.	Notarized Power of Attorney								<b>√</b>			
9.	Account Debit Certificate in case of payment is made by DD from NRE / FCNR A/C where applicable						~		<b>✓</b>	✓		
10.	PAN Proof	✓	✓	✓	✓	✓	✓	✓	<b>√</b>	✓		
11.	KYC Acknowledgment	✓	✓	✓	✓	✓	✓	✓	<b>√</b>	✓		
12.	Latest Bank Passbook/ Bank Account Statement/ Cancelled Cheque	✓	✓	✓	✓	✓	<b>√</b>	✓	✓	✓		
13.	DD Declaration	<b>✓</b>	✓	✓	✓	✓	✓	✓	<b>✓</b>	✓		
14.	FACTA / CRS	✓	✓	✓	✓	✓	✓	✓	✓	✓		
15.	UBO Declaration	✓	✓	✓	✓	✓		✓	<b>√</b>			
16.	Aadhaar No. <sup>^</sup>	✓	✓	✓	✓	✓	✓*	✓	✓	✓		

<sup>\*</sup> Non-resident are not required to obtain Aadhaar.

<sup>\*</sup> Copy of SEBI registration certificate should be provided.

Aadhaar for Non Individual - Consent of Individual Authorized Signatories should be provided in the specific format only. The mandatory requirement to submit the Aadhaar details/ documents by existing as well as new investors has been deferred till further notice.

# INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM

#### I. GENERAL INSTRUCTIONS:

- Please read the Combined Scheme Information Document Equity ("SID"), Statement of Additional Information ("SAI") and Key Information Memorandum ("KIM"), containing the terms of offer, carefully, before investing.
  - It must be understood clearly that you are deemed to have accepted the terms, subject to which this offer is being made and bind yourself to the terms upon signing the Application Form and tendering payment.
- 2. Please fill up the Application Form in English in **BLOCK LETTERS**, using black or dark blue ink.
- Please strike out any section of the Application Form that is not applicable to you. Wherever tick boxes have been provided in the Application Form, please tick the appropriate box, as applicable to you. Please ensure that correction/cancellation of any of the mandatory information is countersigned by all applicants.
- 4. Please ensure that you provide all requisite details and all supporting documents, as applicable to you.
- 5. Please note that Application Forms (i) which are incomplete, or (ii) which have any over writing on any field without the counter signature of all applicants, or (iii) which are invalid/ambiguous/not accompanied by necessary supporting documents, or (iv) not accompanied by a payment instrument or an account-oaccount transfer instruction for the amount payable, or (v) which the Trustee to Baroda Mutual Fund ("Fund") may choose to reject for any other reason determined at its sole discretion, are liable to be rejected. In such an event, the money paid will be refunded/returned to the applicant concerned, without interest. Refund under such circumstances will be made by cheques or pay order drawn on the Bankers of the Fund.
- Applicants who have an existing folio number with the Fund are requested to mention that in the earmarked space.

#### II. APPLICANTS' INFORMATION:

- Please mention your name in full, without any abbreviation. Write your name exactly as it appears in your Aadhaar Card, or in the incorporation document, as the case may be. In case units are applied for in electronic mode (demat mode), please write your name exactly in the same manner as it appears in the records of the depository.
- If the investment is on behalf of a minor, please keep the following points in mind while filling up the Application Form:
  - The minor shall be the sole holder in the account (joint holding is not permissible) and nomination facility shall not be available. Details of joint holders and nomination, even if mentioned, will not be considered.
  - The guardian of the minor shall be a natural guardian (i.e. father or mother) or a court appointed legal quardian.
  - Details such as the minor's name and date of birth, guardian's relationship with the minor, guardian's name, PAN and KYC etc. are mandatory, along with supporting documents. Photo copy of a document evidencing the date of birth of minor such as birth certificate or school leaving certificate or passport or any other suitable proof should be enclosed with the Application Form.
  - Where the guardian is a court appointed legal guardian, suitable supporting documentary evidence should be provided.
  - If the mandatory details and/or documents are not provided, the application is liable to be rejected
- In case of payment by cheque/demand draft, please write the Applicant's name and the Application Serial Number on the reverse of the cheque/demand draft.
- Please mention the Pin Code in the Address column. In case the PIN Code is not mentioned, all correspondence will be sent by registered / ordinary post.
- 5. All communication and/or payments will be made to the sole/first applicant
- Signatures should be in English or in any Indian language. Thumb impressions must be attested by a Magistrate/Notary Public under his/her official seal. For HUFs, the Karta should sign on behalf of the HUF. For partnership firms, a partner should sign on behalf of the firm. Similarly, for an Association of Persons or a company, the Application Form must be signed by the Authorised Signatory/Signatories, as applicable.
- 7. Only individual(s) can make nomination. Please refer Instruction VII for further details regarding nomination.
- 8. Where units are held in the names of two or three persons, such persons shall be deemed to hold the units on a first holder basis. In case of HUF/ Partnership Firm/AoP/Company etc., no joint holding will be considered. All tax exemptions can be availed of only by the first holder, in case of additional holdings. Please note that if you do not mention the mode of holding in the Application Form, it will be deemed to be "joint".
- 9. In case of applications under a Power of Attorney ("PoA") or by a limited company or by a body corporate or Eligible Institution or a registered society or a trust or a fund, the original PoA or a certified true copy thereof, duly notarized, and the relevant resolution or authority to make the application, as the case may be, including authority granted in favour of the officials signing the Application Form and their specimen signature or duly certified true copies thereof, along with a certified true copy of the Memorandum and Articles of Association and/or bye-laws and/or trust deed and/or partnership deed as well as the certificate of registration, must be lodged at the office of the Registrar, quoting the serial number of the Application Form simultaneously with the submission of the Application Form, failing which the said Form is liable to be rejected.
- 10. Any application without broker code will be treated as a 'Direct Investment'
- 11. Any subsequent changes in static information such as address, bank details, sub-option etc. will be based on written communication from investors. These changes will be effected within 5 days of the valid signed request reaching the office of the Registrar Karvy Fintech Private Limited ("Registrar") at Hyderabad, and any interim financial transactions will be effected with last available/registered details only.
- 12. All allotments will be provisional, subject to realisation of payment instrument and subject to Baroda Asset Management India Limited ("AMC") having been reasonably satisfied that the Fund has received clear funds. Any redemption or switch-out transaction in the interim is liable to be rejected at the sole discretion of the AMC.

#### III. BANK ACCOUNT DETAILS:

- 1. SEBI regulations have made it mandatory for applicants/investors to mention their bank account numbers in their purchase applications/requests for redemptions. Please provide the full particulars of the Bank Account of the sole/first applicant, such as nature of Account, Account Number, 9 digit Mapplicant Code Number (for Electronic Credit Facility), branch address of the bank etc. in the appropriate space in the application Application Form. Please provide the MICR code / IFSC code to help you in future for ECS / NEFT credit of dividends & redemption payouts. Please attach a copy of a cancelled cheque leaf. Application forms (and redemption requests) without the mandatory bank details are liable to be rejected.
- 2. Redemption proceeds and dividends will be (i) despatched by a reasonable mode of despatch such as courier, registered post, ordinary post/UCP etc. in case the payment is made by cheque/demand draft or (ii) directly credited to the first applicant/holder's Bank Account (as per the details mentioned by the investor) in case the applicant(s) avail of the direct credit facility, RTGS or NEFT, and this shall be entirely and solely at the risk of the applicant(s). The applicant(s) will not hold the Fund or the AMC or the Registrar or the Trustee to the Fund responsible for any non-receipt or delay of receipt of redemption proceeds or dividends due to any negligence or deficiency in service by the courier company, postal authorities or the bank executing the direct credit/RTGS/NEFT, or due to incorrect bank account details provided by the applicant(s).

- 3. Multiple Bank Accounts Registration Facility and Updation of Bank Accounts:
  - The Fund offers its investors the facility to register multiple bank accounts for pay-ins &pay-outs and designate one such registered bank account as "Default Bank Account". Individuals, HUFs and sole proprietary firms can register upto five bank accounts and a non-individual investor can register upto ten bank accounts in a folio. You may avail of this facility by using the "Multiple Bank Accounts Registration Form", available at ISCs and on the website of the AMC, www.barodamf.com. You may update the bank accounts in your account/folio at any time either through the aforesaid Multiple Bank Accounts Registration Form or through a standalone separate Change of Bank Mandate form. You may download the multiple Bank Form from our website www.barodamf.com.
  - If no "Default Bank Account" is specified, the AMC reserves the right to designate any of the bank
    accounts as the 'Default Bank Account'. Default Bank Account will be used for all dividend payouts
    and redemption payouts, if no other registered bank account is specified in the redemption request
    for receiving redemption proceeds, or if a new unregistered bank account is specified in the
    redemption request for receiving redemption proceeds.
  - New bank accounts/change of bank mandate can be registered using the Multiple Bank Accounts Registration Form or through a standalone separate Change of Bank Mandate form, as mentioned earlier. In case a Unit holder provides a new and unregistered bank mandate or a change of bank mandate request along with a specific redemption/dividend payment request (with or without necessary supporting documents), such bank account will not be considered for payment of redemption/dividend proceeds. The Proceeds of such a redemption/dividend payment request will be sent only to the bank account that is already registered and validated in the folio at the time of processing of the transaction. Please note that any payments to any unregistered bank account or a new bank account forming part of redemption request shall not be entertained or processed.
  - For any request for change of bank mandate/registering a new Bank account using the Multiple Bank Accounts Registration Form or a standalone Change of Bank Mandate form, please enclose, in respect of the new Bank Account:
    - An original cancelled cheque leaf of the new Bank account, with the first applicant's / unit holder's name and Bank account number printed on the face of the cheque OR
    - An original cancelled cheque of the New Bank Account without printed name AND Bank Account number and one of the following:
      - Alatest original Bank statement
      - · The original Bank passbook with current entries not older than 3 months;
      - · An original letter duly signed by the branch manager/authorized personnel of the Bank

If photocopy of any document is submitted, the copy should be certified by the Bank, or the original should be produced for verification.

In addition to the above, the AMC may require, in respect of the existing bank mandate which is undergoing a change on account of registering the new bank account, any one of the following documents:

- An original cancelled cheque with the first unit holder's name and bank account number printed on the face of the cheque;
- A latest original copy of bank statement/passbook (if photocopy is submitted, it has to be certified by the Bank, or the original has to be produced for verification);
- Original letter issued by the bank on the letterhead, confirming the bank account holder with the
  account details, duly signed and stamped by the branch manager or
- In case the bank account is already closed, a duly signed and stamped original letter from such bank on the letter head of bank, confirming the closure of the account.

Please note that any request without the necessary documents will be treated as invalid and will not be acted upon, and any financial transaction, including redemption, will be carried out with the previously registered details only.

- Valid change of bank mandate requests with supporting documents will be processed within ten days
  of the documents reaching the head office of the Registrar, and any financial transaction request
  received in the interim will be carried out based on the previously registered details. Please note that
  a new unregistered bank account specified in any redemption request for receiving redemption
  proceeds will not be considered.
- If you are a first-time investor, the bank account mentioned in the Application Form will be treated as
  the default bank account, unless a separate request (Multiple Bank Accounts Registration Form) to
  register multiple bank accounts and to use any one of those registered bank accounts as the default
  bank account is submitted by the investor.
- Registered bank accounts may also be used for verification of pay-ins (i.e. receiving subscription funds) to ensure that a third-party payment instrument is not used for subscription. The default bank account will be used for all dividend and redemption payouts, unless the Unit holder(s) specifies/specify one of the existing registered bank accounts in the redemption request for receiving redemption proceeds. However, in case Unit holder(s) does/do not specify the default account, the Fund reserves the right to designate any of the registered bank accounts as the default bank account.
- If you opt to hold units in demat mode, please provide bank account details linked with your demat
  account. In case of any discrepancy, the details as per the depository will prevail.

#### IV. KNOW YOUR CUSTOMER (KYC) AND PERMANENT ACCOUNT NUMBER (PAN) COMPLIANCE:

#### 1. PA

- SEBI has made it mandatory for all applicants (in the case of application in joint names, each of the
  applicants) to mention their PAN, irrespective of the amount of purchase.
- Where the applicant is a minor and does a not possess his / her own PAN, he / she shall quote the PAN of his/ her father or mother or the court appointed legal guardian, as the case may be.
- In order that the AMC/Registrar may verify that the PAN of the applicants (in case of application in joint names, each of the applicants) has been correctly quoted in the Application Form, please attach along with the Application Form, a photocopy of the PAN card self-certified, or provide the original PAN Card for verification. The original PAN Card will be returned immediately across the counter after verification.
- Applications (i) by investors residing in the state of Sikkim, (ii) by officials appointed by courts such as official liquidator, court receiver etc. and (iii) for subscription by the Central Government and/or a State Government are exempt from the mandatory requirement of PAN, however sufficient documentary evidence shall have to be submitted to enable verification that they are residents of the state of Sikkim. Investors (being individuals) applying for Micro SIP registrations are exempt from mandatory requirement of PAN submission. Such set of customers, however, need to complete the necessary KYC requirements, and get a unique reference number from the KRA's system called PAN Exempt KYC Reference No. (PEKRN).

A copy of the KRA issuance letter containing PEKRN should be attached with each application/

# INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM (CONTD.)

In the event of any Application Form being subsequently rejected for mismatch of applicant's PAN details
with the details on the website of the Income Tax Department, the investment transaction will be
cancelled and the amount may be redeemed at the applicable NAV, subject to levy of exit load, if any.
Please contact any of the Investor Service Centres / Registrar / Distributors or visit our website,
www.barodamf.com, for further details.

#### 2. KYC:

- To simplify KYC norms and make them more investor friendly and uniform across all intermediaries registered with SEBI, SEBI has recently laid down certain changes in the KYC process. The primary objective behind this is to eliminate duplication of KYC across intermediaries in the securities market. For this purpose, KYC registration is being centralized through KYC Registration Agencies ("KRA") registered with SEBI. Thus, each investor has to undergo a uniform KYC process only once in the securities market and the details would be shared with other intermediaries by the KRAs. CDSL Ventures Ltd. ("CVL"), who was retained by mutual funds for centralized registration and record keeping of KYC records, has obtained SEBI registration as a KRA. Further, SEBI has mandated an In Person Verification ("IPV") of clients to be carried out as part of KYC. IPV shall be a one-time process, and once it is carried out by an intermediary, may be relied upon by other intermediaries also. For mutual funds, IPV may be carried out by the AMC or by the Registrar, or by Know Your Distributor ("KYD") compliant distributors who hold valid certifications issued by the National Institute of Securities Market ("NISM") Association of Mutual Funds in India ("AMFI") for their own clients or by Scheduled Commercial Banks (SCB).
- Under the new uniform KYC norms, the following shall be applicable for investing in the Scheme under this KIM:
  - 1. For New Investors who are not KYC compliant under the erstwhile or new KYC norms:
    - a. KYC Application Form to be used, which is attached along with the application.
    - $b. \quad IPV/ \, Document \, verification \, to \, be \, done \, by \, the \, Registrar/AMC/KYD \, compliant \, distributors/SCBs.$
    - Acknowledgement to be issued to the investor to facilitate subsequent investments from the investor.
    - KYC application and necessary documents should either come along with a financial transaction or when the account is opened. This is in line with demat and bank account opening process.
  - For New Investors who have already done their KYC with any other SEBI registered intermediary under the new KYC norms: a. Such KYC compliant investors would not be required to do KYC again.
  - 3. For Existing Investors in the MF Industry: They will not be required to do KYC again.
- Investors who have completed their Centralised KYC (CKYC) and have obtained KYC Identification Number (KIN) from the Central KYC Records Registry (CKYCR), may quote their KIN while investing.
- KYC compliance with a KRA and enclosing the KYC Acknowledgement along with the Application Form are mandatory for all investors, including individuals, non-individuals, NRIs and channel investors, irrespective of the amount of application/value of transaction. Applicants applying for units through a PoA must ensure that the KYC Acknowledgement of both the issuer of the PoA and the holder of the PoA are enclosed along with the Application Form. The KYC Acknowledgement referred above will be issued by the KRA when an investor submits to the KRA, a KYC application and the prescribed documents. This KYC Acknowledgement is issued by the KRA as a token of having verified the identity and address of the investor(s) and for efficient retrieval of records.
- KYC status will be validated with the records of the KRA before allotting units. The Fund/AMC will not be held responsible and /or liable for rejection of KYC Form by the KRA. Where it is not possible to verify the KYC compliance status of the investor at the time of allotment of units, the Registrar/AMC/Trustee shall verify the KYC compliance status of the investor within a reasonable time after the allotment of units. In the event of non-compliance of KYC requirements, the Trustee / AMC reserves the right to freeze the folior of the investor(s) and effect mandatory redemption of unit holdings of the investors at the applicable NAV, subject to levy of exit load, if any. In case of an investor applying for CKYC effective February 1, 2017, if there is a mismatch in the name appearing in the CKYC application form and the one mentioned in the Proof of Identity (POI) document, CERSAI will reject the CKYC application. Investors are, therefore, advised to ensure that their names appearing in the CKYC application form and in the POI document are same.
- Please note that you need to comply with the KYC requirements by submitting requisite documents to the Registrar/AMC/Fund or any SEBI registered KRA and attaching the KYC Acknowledgement with the Application Form. For more information, please log on to www.cvlindia.com / www.amfiindia.com, before investing.

Applications are liable to be rejected if KYC requirements are not complied with by all the applicants, and if KYC acknowledgement is not enclosed with the Application Form.

Please note that KYC applicability norms for various investor categories may change anytime in future. Hence, with a view to avoiding rejections, investors are requested to apprise themselves about KYC applicability before submitting their transactions.

#### V. INTIMATION TO INVESTORS:

Please note the following with respect to intimation to investors / unit holders regarding change of any request / rejection of such request:

- For any change or rejection of any request such as bank mandate, address etc., you may be intimated by way of letters or, if registered with the AMC/Fund, by way of emails and/or SMS.
- On receipt of any request for change of address or bank accounts, the AMC/Registrar will carry out
  necessary changes in the records, and send you an intimation letter to your old and new addresses,
  besides an intimation via e-mail and/or sms, if registered with the AMC/Fund.
- In case your request for change of address is rejected of due to any reason such as signature difference, the rejection intimation letter shall be sent to your old and new addresses, as well as via email and/or sms, if registered with the AMC/Fund.
- In case you have submitted a request for change of email ID or mobile number, the change intimation will be sent to your old and new email IDs and/or mobile numbers.

#### VI. INVESTMENT DETAILS AND PAYMENT PROCEDURE:

- Please mention the Option (Dividend/Growth) and Sub-Option (Payout/Reinvestment) you would like to invest in. In case you do not mention the Option, Growth Option will be deemed to be the default Option and units will be allotted to you under this Option.
- 2. Payment may be made by MICR cheque/ DD drawn on/made payable at all such places where Investor Service Centers ("ISC") are located and mailed to the nearest ISC. The Cheque/ DD must be drawn in the name of the scheme and crossed "ACCOUNT PAYEE & NOT NEGOTIABLE". Further, in order to avoid fraud and prevent misuse of payment instruments, investors are advised to draw payment instrument (i.e. cheque, demand draft, pay order etc.) favouring either name of scheme <Name of the First Investor>" or name of scheme <Permanent Account Number of the First investor>" or name of scheme <Folio number>".

- 3. In case of subscription by NRIs/ FIIs, in case the payment is made through Indian Rupee drafts purchased abroad or from FCNR or NRE Accounts, an Account Debit Certificate from the bank issuing the draft, confirming the debit should be submitted. For subscription made through NRE/ FCNR account cheques, the Application For must be accompanied by a photocopy of the cheque or Account Debit letter/Certificate from the banker.
- 4. Overseas Corporate Bodies, i.e. firms & societies which are held directly or indirectly but ultimately to the extent of at least 60% by NRIs & trusts, in which at least 60% of the beneficial interest is similarly held irrevocably by such persons, shall not be allowed to invest in the Scheme.
- Subscription by Multilateral Funding Agencies, on full repatriation basis, is subject to approval by the Foreign Investment Promotion Board.
- 6. Application Form (duly completed), along with a cheque (drawn on the nearest ISC/ transaction acceptance centre) DD (payable at the nearest ISC / transaction acceptance centre) may be sent by mail directly to the nearest ISC / transaction acceptance centre, or DD payable at Hyderabad may be sent to the Registrar, viz. Karry Fintech Private Limited, Karry Selenium Tower B, Plot number 31 & 32, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad 500032. If there is no Authorised Investor Service Centre where you reside, you may purchase a DD from any other Bank in favour of the scheme & crossed "A/c Payee & Not Negotiable". If you reside/ are located in a city/town where the AMC does not have an Official Acceptance Point, please draw a DD payable at your nearest city/town where the AMC has have a Transaction Acceptance Point, after deducting bank charges / commission (not exceeding the charges prescribed by State Bank of India) from the amount of investment
- 7. Please note the following points before submitting the Application Form at any of the collection centres.
  - Stock invests, outstation cheques, post-dated cheques, post-dated account-to-account transfer instructions, money orders and postal orders will not be accepted and Application Forms accompanied by such payment instruments are liable to be rejected.
  - Cheques once returned in clearing will not be presented again, and the accompanying Application Form may not be considered for allotment.
- 8. The right to accept or reject any application in whole or in part lies with the Trustee to the Fund.

#### 9. Third Party Payments -

- A payment towards subscription by cheque/demand draft/RTGS/NEFT or any mode whatsoever is regarded as a 'Third Party' payment, if the payment is issued from a bank account other than that of the beneficiary investor. In order to safeguard the interests of applicants and avoid fraudulent transactions in any other name, the Fund does not generally accept Third Party Payments. The first applicant has to be one of the joint holders of the bank account from which the payment is made via cheque/ demand draft/Funds transfer/RTGS/NEFT. Therefore, please mention the bank account number, bank name & branch address from where the payment is issued and ensure that they match with details on the payment instrument, where applicable.
- Where the payment instrument does not mention the bank account holder's name(s), please attach bank pass book copy/bank statement (showing the account number, account holder's name and address)/bank letter (mentioning details like bank account number, branch address, account type etc.), with a view to substantiating that the first applicant is one of the joint holders of the bank account concerned. Where a payment is made using a demand draft, please attach, in the required format, which can be downloaded from our website, www.barodamf.com, a bank certification of the bank account and account holders' name(s) of the bank account used for the demand draft issuance.
- In case of RTGS, NEFT, ECS, bank transfer etc., please submit an acknowledged copy of the instruction to the bank stating the account number to be debited.
- Demand draft, pay order, banker's cheque purchased against cash of `50,000/- or more will not be
  accepted. Such purchase applications (for amounts less than `50,000/-) should be accompanied by
  a banker's certificate, stating the investor's name, bank account number and PAN, as per the bank
  record.
- In specific and exceptional situations where Third Party payments are permitted, such as (i) payment by parents / grand parents / related persons\* on behalf of a minor (other than by a registered guardian) in consideration of natural love and affection or as gift for value not exceeding 50,000 for each purchase or (ii) payment by a custodian on behalf of an FII or a client, and (iii) payment by an employer on behalf of employees, KYC of the investor and KYC of the person making the payment are both mandatory, irrespective of the amount. Additionally, a joint declaration is also required to be submitted. "Related Person' means any person investing on behalf of a minor in consideration of natural love and affection or as a gift.
- The AMC reserves the right to reject the Application Form, or call for additional details, if the payment bank account and other details are not mentioned on the Application Form and/or do not match with the payment instrument and/or necessary documents and declaration, as applicable to respective investors and transactions, are not attached or are insufficient. In case the funds are transferred to the Scheme account prior to the rejection of the Application Form, the amount transferred may not be refunded or redeemed unless the investor establishes KYC with additional documentation.
- Investors are advised to visit www.barodamf.com for more details, including the formats.

#### 10. Please note that:

- (i) Regular Plan is meant for investors who route their investments through distributors only.
- (ii) Direct Plan is meant for direct investments, i.e. for investors who purchase/subscribe to the units of the Scheme directly with the Fund, and is not available for investors who route their investments through a Distributor.
  - Both Plans will have a common portfolio, but Direct Plan will have a lower expense on account of absence of brokerage and commission. Hence both plans will have distinct NAVs.

#### VII. NOMINATION:

- 1. Nomination is mandatory where the mode of holding is single. Hence, Application Forms for sole applicants, without nomination, are liable to be rejected. Nomination can be made only by individual applying for/holding units on their own behalf singly. Even those investors who do not wish to nominate must sign separately confirming their intention to not nominate. Where the mode of holding is joint, nomination is not mandatory; however a separate declaration indicating the wish not to nominate shall be given.
- Nomination shall not be permitted if the investment is on behalf of a minor. However, minors can be nominated and in that event, the name, address & signature of the guardian of the minor nominee(s) shall be provided by the applicant.
- The Nominee shall not be a trust, society, body corporate, partnerships firm, member of Hindu Undivided
  Family or a Power of Attorney holder. A nonresident Indian can be a nominee, subject to the policy of
  exchange control for the time being in force.
- 4. Nomination in respect of the units stands rescinded upon transfer / transmission / switch-over of units

# INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM (CONTD.)

- Transfer of units in favour of Nominee(s) shall be valid discharge by the AMC against the legal heirs, executors administrators etc.
- Cancellation of nomination can be made only by those individuals who hold units in their own name, either solely or iointly, and who have originally made the nomination.
- On cancellation of nomination, the nomination shall stand rescinded and the AMC shall not be under any obligation to transfer the units in favour of the nominee(s).
- 8. The rights in the units will vest in the nominee(s) only upon the death of all Unit Holders
- 9. Nomination can be made in favour of a maximum of three nominees. In case of multiple nominees, the percentage of the allocation/share should be in whole numbers (without any decimals), making a total of 100%. In the event of the applicants not indicating the percentage of allocation/share for each of the nominees, the AMC, by invoking the default option, will settle the claim equally amongst all the nominees.
- Nomination will maintained at the folio / account level and will be applicable for all investments in that folio
  or account.
- 11. Where a folio has joint holders, all joint holders shall sign the request for nomination, even if the mode of holding is not "joint".

#### VIII. TRANSACTION CHARGE:

The following transaction charges shall be applicable:

- (i) Nil on subscription amounts of less than ₹ 10,000/-;
- (ii)  $\overline{\epsilon}$  100/- on every subscription of  $\overline{\epsilon}$ 10,000/- and above for an existing investor in mutual funds;
- (iii) ₹ 150/-\* on a subscription of ₹10,000/- and above for an investor investing in mutual funds for the first time.
- (iv) For SIP, transaction charges will be recovered in 4 installments

\*In the case of any applicable transaction, where the AMC/Fund/Registrar is unable to identify whether the investor concerned is a first-time investor in mutual funds. ₹ 100/- will be charged as transaction charge.

The transaction charges referred to in (ii) and (iii) above will be payable only for transactions done through a distributor who has opted to receive the transaction charge.

#### IX. EMPLOYEE UNIQUE IDENTIFICATION NUMBER:

SEBI circular dated September 13, 2012 has directed AMCs to capture in the Application Form, in addition to the AMFI Registration Number (ARN) of the distributor, the Unique Identity Number (EUIN) of the employee/relationship manager/sales person of the distributor who has interacted with the investor concerned for the sale of the relevant mutual fund scheme. It is mandatory to mention the EUIN in the box provided for this in the Application Form, particularly in advisory transactions, as the EUIN will assist in tackling issues relating to mis-selling even if the employee/relationship manager/sales person leaves the employment of the distributor.

#### X. REDEMPTION / DIVIDEND / REFUND PAYOUTS :

Baroda Mutual Fund shall credit redemption proceeds /dividend / refund payout into the investor's account electronically, in case the IFSC Code /MICR code has been provided by the investor. An investor who purchases units through a broker / clearing member in electronic mode will receive units in his/her/its account through his/her/its broker / clearing member's pool account. The AMC will credit the units to the broker / clearing member's pool account, and they in turn will credit the units to the investor's account. Credit of units to the broker / clearing member's pool account by the AMC shall discharge the AMC of its obligation of allotment of units to the investor. In case of Bank / Broker / Clearing Member not crediting the investors bank account with /without assigning any reason for it or if the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, the investor shall not hold Baroda Mutual Fund responsible. In case the account number furnished by the investor is found incorrect, the investor shall not hold Baroda Mutual Fund responsible for the credit going to the wrong account. Further, Baroda Mutual Fund reserves the right to issue a demand draft/payable at par cheque, in case its not possible to make payment by NEFT/ECS.

#### XI. COMPLIANCE UNDER FOREIGN ACCOUNT TAX COMPLIANCE ACT (FATCA):

As mentioned by SEBI in its circular no. CIR/MIRSD/2/2014 dated Aug 26, 2015, India and the United States of America ("USA") have signed an agreement on July 9, 2015, on the terms of an Inter-Governmental Agreement ("IGA") to implement Foreign Accounts Tax Compliance Act ("FATCA"). Further, the Organization of Economic Development ("OECD") along with G-20 countries has released a 'Standard for Automatic Exchange of Financial Account Information in Tax Matters' commonly known as Common Reporting Standard ("CRS"). India is signatory to the Multilateral Competent Authority Agreement ("MCAA") for the nurposes of CRS.

The AMC / Mutual Fund is classified as "Foreign Financial Institution" under the FATCA provisions. The intention of FATCA is that the details of U.S. investors holding assets outside the U.S. will be reported by financial institutions to the United States Internal Revenue Service (IRS), as a safeguard against U.S. tax evasion. As a result of FATCA, and to discourage non-U.S. financial institutions from staying outside this regime, financial institutions that do not enter and comply with the regime will be subject to a 30% withholding tax with respect to certain U.S. source income. Under the FATCA regime, this withholding tax applies to payments that constitute interest, dividends and other types of income from the US sources. The AMC/Mutual Fund would be required to collect relevant information(s) from the investors towards FATCA / CRS compliance and report information on the holdings or investment to the relevant authorities as per the stipulated timelines.

Details under FATCA & CRS: The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income- tax Rules, 1962, which Rules require Indian financial institutions such as Investment Entities oseek additional personal, tax and beneficial owner information and certain certifications and documentation from all our account holders. In relevant cases, information will have to be reported to tax authorities / appointed agencies. Towards compliance, we may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto.

Should there be any change in any information provided by you, please ensure you advise us promptly, i.e., within 30 days.

Please note that you may receive more than one request for information if you have multiple relationships with Baroda Mutual Fund or its group entities. Therefore, it is important that you respond to our request, even if you believe you have already supplied any previously requested information.

If you have any questions about your tax residency, please contact your tax advisor. If you are a US citizen or resident or greencard holder, please include United States in the foreign country information field along with your US Tax Identification Number.

<sup>5</sup>It is mandatory to supply a TIN or functional equivalent if the country in which you are tax resident issues such identifiers. If no TIN is yet available or has not yet been issued, please provide an explanation and attach this to the form

In case customer has the following Indicia pertaining to a foreign country and yet declares self to be non-tax resident in the respective country, customer to provide relevant Curing Documents as mentioned below:

#### FATCA & CRS Indicia observed (ticked)

#### Documentation required for Cure of FATCA/ CRS indicia

#### U.S. place of birth

- Self-certification that the account holder is neither a citizen of United States of America nor a resident for tax purposes;
- Non-US passport or any non-US government issued document evidencing nationality or citizenship (refer list below);AND
- Any one of the following documents:

Certified Copy of "Certificate of Loss of Nationality".

or Reasonable explanation of why the customer does not have such a certificate despite renouncing US citizenship;

or Reason the customer did not obtain U.S. citizenship at birth.

Residence/mailing address in a country other than India

- Self-certification that the account holder is neither a citizen of United States of America nor a tax resident
  of any country other than India; and
- Documentary evidence (refer list below).

#### Telephone number in a country other than India

#### If no Indian telephone number is provided

- Self-certification that the account holder is neither a citizen of United States of America nor a tax resident
  of any country other than India: and
- 2. Documentary evidence (refer list below).

#### If Indian telephone number is provided along with a foreign country telephone number

- Self-certification that the account holder is neither a citizen of United States of America nor a tax resident for tax purposes of any country other than India; OR
- 2. Documentary evidence (refer list below).

#### Telephone number in a country other than India

- Self-certification that the account holder is neither a citizen of United States of America nor a tax resident
  of any country other than India; and
- 2. Documentary evidence (refer list below).

#### List of acceptable documentary evidence needed to establish the residence(s) for tax purposes:

- 1. Certificate of residence issued by an authorized government body\*.
- 2. Valid identification issued by an authorized government body\* (e.g. Passport, National Identity card, etc.).
- \* Government or agency thereof or a municipality of the country or territory in which the payee claims to be a resident

Applicants are required to refer to the information on FATCA contained in the application form. Signing up of declaration or filling up of indicia, as applicable, is mandatory, in the absence of which, the applications are liable to be rejected.

#### XII. AADHAAR

The Ministry of Finance (Department of Revenue) in consultation with the Reserve Bank of India has made certain amendments to the Prevention of Money Laundering (Maintenance of Records) Rules, 2005, namely, the Prevention of Money Laundering (Maintenance of Records) Second Amendment Rules, 2017 ("Amended Rules"), effective June 1, 2017, which inter alia make it mandatory for investors to submit their Aadhaar number issued by the Unique Identification Authority of India (UIDAI) and other prescribed details in respect of their investments.

# i. Requirements for all folios prior to June 01, 2017:

For folios existing prior to June 01, 2017, investors are required to submit the requisite details / documents, as stated above, by December 31, 2017. In case of failure by such investors, to submit the above details by December 31, 2017, the folios of such investors shall cease to be operational till the time the above details are submitted by the investors.

#### ii. Requirements for folios opened between June 01, 2017 and October 15, 2017:

For folios opened between June 01, 2017 and October 15, 2017, investors are required to submit the requisite details / documents, as stated above, by December 31, 2017. In case of failure by such investors, to submit the above details by December 31, 2017, the folios of such investors shall cease to be operational till the time the above details are submitted by the investors.

#### ii. Requirements for folios opened from October 16, 2017 to December 31, 2017:

For all folios opened from October 16, 2017 to December 31, 2017, investors are required to submit the requisite details / documents, as stated above, at the time of account opening. In case of failure by such investors, to submit the above details at the time of account opening, the AMC may, at its sole discretion, open the account pending receipt of the requisite details/ documents. In such cases where the AMC decides to open the account, if the investors fail to submit the requisite details/ documents by December 31, 2017, the folios of such investors shall cease to be operational till the time the above details are submitted by the investors.

#### iv. Requirements for folios opened from January 01, 2018:

For all folios opened from January 01, 2018, investors are required to submit the requisite details / documents, as stated above, at the time of account opening. No new folios shall be opened from January 01, 2018, if the requisite details / documents, as stated, are not submitted at the time of account opening.

Where the investors who are individuals or in the case of investors who are non-individuals, managers, officers or employees or persons holding an attorney to transact on the investor's behalf, as the case may be, do not have an Aadhaar number, the proof of enrolment for Aadhaar can be submitted. However, in such cases, the Aadhaar number shall be required to be provided for eventual authentication within the prescribed timeframe of 6 months as aforesaid, failing which the account/folio shall cease to be operational.

The mandatory requirement to submit the Aadhaar details/ documents by existing as well as new investors has been deferred till further notice.

#### XIII VIRTUAL PAYMENT INTERFACE (VPI)

Unified Payments Interface (UPI) is a payment system launched by National Payments Corporation of India and regulated by the Reserve Bank of India which facilitates the instant fund transfer between two bank accounts on the mobile platform. It is a quick and easy way to send and receive money using a Virtual Payment Address without entering additional bank details. Investors can use their VPAs to make investment if registered for online transactions on our website www.barodamf.com.

# Application Form for Lumpsum BARODA OVERNIGHT FUND

NFO Opens: April 23, 2019 & NFO Closes: April 24, 2019



Please read product labeling details available on cover page and the instructions before filling up the Application Form. Tick  $(\checkmark)$  whichever is applicable, strike out whichever is not required.

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Simply send **SMS to 9212 132763 to avail the below facilities											
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1.	NAV
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For more details call :

1800-2670-189 (Toll Free)

9 am to 6 pm - Monday to

Saturday on all Business Days

9 am to 2 pm on 2" & 4"

Saturdays of the Month

www.barodamf.com

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Toll Free Number No. : 1800 2670 189

9 am to 6 pm - Monday to Saturday
on all Business Days

9 am to 2 pm on 2<sup>nd</sup> & 4<sup>th</sup> Saturdays of the Month

Visit us at : www.barodamf.com

Email: info@barodamf.com

Time of receipt

BROKER/AGENT INFORMATION

Baroda Overnight Fund (An open-ended debt scheme investing in overnight securities)

# APPLICATION SUPPORTED BY BLOCKED AMOUNT (ASBA) FORM



FOR OFFICE USE ONLY

Please refer the ASBA Instructions while filling up this form. Tick ( $\checkmark$ ) whichever is applicable.

	Sub-Broker Code	Sub-Broker ARN	EUIN	LG Code	Bar Code
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# APPLICATION SUPPORTED BY BLOCKED AMOUNT (ASBA) INSTRUCTIONS

#### What is ASBA?

ASBA is an application for subscribing to an NFO, and contains an authorization to block the application money in a bank account.

#### What is a Self Certified Syndicate Bank (SCSB)?

An SCSB is a banker to an issue which is registered with SEBI and offers the facility of applying through the ASBA process. Please visit www.sebi.gov.in/pmd/scsb.html or www.nseindia.com for the list of currently available SCSBs offering ASBA facility through their designated branches.

#### Key points with regard to investing through ASBA

- If you wish to invest using the ASBA facility, please submit the ASBA Application Form at any of the designated branches of an SCSB with which you hold a bank account which is intended to be blocked for the subscription amount and will be mentioned as such in the ASBA Application Form ("Bank Account"). Please check with your bank branch to confirm whether the branch offers ASBA facility. You may submit the ASBA application form physically or electronically. In case you wish to submit the ASBA Application Form in physical mode, you may submit it at any of the designated branches of the SCSB concerned. If, however, you wish to submit the ASBA Application Form in electronic form, you may submit the ASBA Form either through the internet banking facility available with the SCSB concerned, or through any other electronically enabled mechanism for subscribing to the units of the scheme, which authorizes the SCSB concerned to block the subscription money. Please note that the ASBA Application Form will not be accepted by Baroda Asset Management India Limited ("AMC") any of the Investor Service Centres or the Registrar, Karvy Fintech Private Limited ("Registrar").
- Please ensure that you mention in the ASBA Application Form, the correct number of your Bank Account with the SCSB concerned, and that funds equal to your subscription amount are available in the said bank account at the time of submission of the ASBA Application Form in physical or electronic form.
- Upon submission of the ASBA Application Form with the SCSB concerned, whether in physical or electronic mode, you shall be deemed to have agreed to block the entire subscription amount specified in the

- said firm, and have authorized the designated branch of the SCSB concerned to block such amount in the Bank Account. Please note the following in respect of your submission of form with the SCSB concerned:
  - The SCSB concerned will not accept any ASBA after 3.00 p.m. on December 19, 2014.
  - The SCSB concerned will give you an acknowledgment for the receipt of the ASBAApplication Form.
- 4. On the basis of the authorization given by you through the ASBA Application Form, the SCSB concerned will block the subscription money in the Bank Account. The subscription money will remain blocked in the Bank Account till allotment of units under the Scheme or till rejection of the application or refund, as the case may be.
- If the Bank Account does not have sufficient credit balance to meet the subscription money, the ASBA application will be rejected by the SCSB concerned.
- Please do not enclose along with the ASBA Application Form, a cheque, or any mode of payment, as the ASBA Application Form contains an authorization to block the subscription amount in the Bank Account.
- Please submit a copy of the acknowledgment receipt of the ASBA Application Form (as submitted with the SCSB concerned) along with the NFO application form at any of the official points of acceptance for the AMC.
- 8. The AMC, the Registrar, and the Trustee to Baroda Mutual Fund shall not be liable for any negligence or mistake committed by SCSBs.
- All grievances relating to the ASBA facility may be addressed to the AMC / Registrar, with a copy to the SCSB concerned, giving full details such as name, address of the applicant, subscription amount blocked on application, Bank Account number and the designated Branch or the collection centre of the SCSB where the ASBA Form was submitted.
- The ASBA facility will operate in accordance with applicable SEBI quidelines in force from time to time.
- For details on transaction charges, please refer the Instruction VIII of the NFO Application Form.

**Contact Points:** 

**Baroda Asset Management India Limited** 

(Formerly known as Baroda Pioneer Asset Management Company Ltd.)

CIN: U65991MH1992PLC069414

501, Titanium, 5th Floor, Western Express Highway, Goregaon (East), Mumbai - 400 063.

Tel. No.: +91 22 6848 1000 Fax: +91 22 6848 1001. Email: info@barodamf.com • Website: www.barodamf.com

Toll Free No.: 1800 267 0189 - Mon to Sat between 9 am to 8 pm on all business days



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Road, Bhanga Panchil, Near Nokia Care, Asansol 713 303 Tel: 0341-2220077 Email: mfsasansol@karvy.com • Aurangabad: Ramkunj Niwas, Railway Station Road, Near Osmanpura Circle, Aurangabad 431005 Tel: 0240-2343414 Email: Notici Care, Asansor 713 303 1et: 0341-222007 Email: misasansol@karvy.com • Aurangabad: Ramkurj Niwas, Railway Station Road, Near Osmanpura Circle, Aurangabad 431005 1et: 0240-2243414 Email: mfsaurangabad@karvy.com • Azamgarh: 1st Floor, Alkal Building, Opp. Nagaripalika Civil Line, Azamgarh 276 001 Tel: 05462-247947 / 7518801805 Email: mfsazamgarh@karvy.com • Bangalore 756 001 Tel: 06782-260503 Email: mfsbalasore@karvy.com • Bangalore: 59, Skanda Puttanna Road, Basavanagudi, Bangalore 560 004 Tel: 080-26602852 Email: bangaloremfd@karvy.com • Bankura: Ambika Market Complex (Ground Floor), Nutanganj, Post & Dist Bankura, Bankura 722 101 Tel: 03242-255964 Email: mfsbankura@karvy.com • Bareilly: 1st Floor, Rear Side, A-Square Building, 154-A Civil Lines, Opp. D.M. 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